

WASHINGTON SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS

Voting Meeting – Monday, May 15, 2023
Western Area Career & Technology Center

6:30 pm

AGENDA

I. Call to Order by Board President

II. Roll Call

III. Pledge of Allegiance – Mission Statement – Audio/Video Recording Statement

Mission Statement

Washington School District is committed to educating ALL students under the guidance of our dedicated staff members. We provide our learners with lifelong tools to navigate a course toward growth and advancement while collectively supporting and celebrating student, staff and community achievement.

Audio/Video Recording Statement

Portions of tonight’s public Board meeting will be audio and/or video recorded in accordance with Policy No. 006.

IV. Additions or Changes to the Agenda (includes announcement of any executive sessions of the Board or of any Committee and the purpose(s) thereof held since the last public meeting)

V. Opportunity for Public Participation in Accordance with Policy No. 005

In accordance with Washington School District Policy No. 005 entitled “Public Participation at Meetings”, this public participation session shall not exceed 20 minutes. **Any individual resident may make comments not to exceed three minutes.** Any resident who wishes to address the Board should have submitted to the President of the Board or to the Board’s Secretary a written statement including their name and address, the name of the group the speaker is representing, if any, and the general nature of the topic and comments to be made. Any resident who has not submitted a written request shall have the right to speak, time permitting by raising his or her hand so that they may be recognized. The resident should state their name, address and topic. The policy and complete procedures for its implementation are posted and copies are also available to the public.

VI. Recognitions – (None)

VII. Special Presentation – Cypher & Cypher Annual Audit Report for year ending June 30, 2022

VIII. Board Member Questions on the Agenda

IX. Adoption of Agenda

Motion to approve the agenda as presented, any additions or deletions to be made at this time.

Motion_____ Second_____

X. Approval of Minutes

Motion to approve the minutes of the April 17, 2023 regular voting meeting and the May 8, 2023 worksession meeting, as presented. (All minutes are uploaded on OneDrive in the “Board Minutes” folder.)

Motion_____ Second_____

XI. Treasurer’s Report

Motion to accept the April 30, 2023 Treasurer’s Report, as presented. *(Uploaded on OneDrive)*

Motion _____ Second _____

XII. Recommendations of the Administration

A. Personnel

The superintendent recommends approval of the following:

- 1. Grant permanent contracts, in accordance with the School Laws of Pennsylvania, to the following teachers who have completed at least three years of satisfactory service and are properly certified: **Breanna Baker, Jessica Branagan, Carley Hoover, Shawn Hughes-Ankrom, Jordan Kuntz, Maggie Manning, Rebecca Myers-Matson, William Todd, and Dana VanTine**
- 2. Addition of **Amie Camps** and **Heather Kennedy** as substitute teachers for the K-6 Summer Learning Academy.

Motion _____ Second _____

B. Board Policy

The superintendent recommends approval of the following:

- 1. First reading, pursuant to Washington School District Policy No. 001, of the following policy: *(Uploaded on OneDrive)*

Policy #717 – Federal Fiscal Compliance

Motion _____ Second _____

C. Contracts, Agreements and Grants

The superintendent recommends approval of the following:

- 1. Intermediate Unit 1 Educational Services Agreement for the 2023-2024 school year. *(Uploaded on OneDrive)*
- 2. Agreement Amendment with Maxim Healthcare Staffing Service, Inc. to provide LPNs, RNs, SLPs, school psychologists, BCBAs and other various health and related services for supplemental staffing for the 2023-2024 school year. *(Uploaded on OneDrive)*
- 3. Application to participate in the Education Leading to Employment and Career Training (ELECT) program. *(Uploaded on OneDrive)*
- 4. The Student Assistance Program (SAP) Agreement with The Center for Community Resources to provide SAP services for the 2023-2024 school year, at no cost to the district. *(Uploaded on OneDrive)*

Motion _____ Second _____

D. Business and Finance

The superintendent recommends approval of the following:

- 1. Designation of depositories for school funds. *(Uploaded to OneDrive)*

- 2. Amend the architect agreement with HHSDR, Inc., approved on September 20, 2021, to include limited services for the District’s proposed new baseball field and softball field project. *(Uploaded to OneDrive)*
- 3. Retain the law firm of Dickie McCamey to represent the District in connection with the Detroit Land Company’s oil and gas claim. *(Uploaded on OneDrive)*
- 4. Award the bid for the elementary school’s water line replace project to JR Contracting, LLC at a cost of \$194,941.00.

Motion _____ Second _____

E. Appointment of Tax Collectors for the 2023-2024 School Year

The superintendent recommends approval of the following:

- 1. RESOLVED, that **Anthony Nicolella**, the duly elected Treasurer of the City of Washington, is hereby appointed Tax Collector for the Business Privilege Tax and Mercantile Tax and the delinquent Business Privilege Tax and Mercantile Tax in the City of Washington for the year 2021 effective July 1, 2022, to collect taxes levied by the Washington School District under the provisions of the Local Tax Enabling Act approved December 31, 1965, Act No. 511, as amended, provided said Tax Collector has posted the surety bond or bonds as required by law, the compensation and cost of such collection for the City to be in accordance with the Joint Tax Agreement between the City of Washington and the Washington School District approved by the School District on May 21, 2007.

RESOLVED, that Kratzenberg & Associates, Inc. d/b/a **Keystone Collections Group** is hereby appointed Tax Collector for the collection of per capita tax and delinquent per capita tax for the City of Washington and the Borough of East Washington and collection of the current business privilege/mercantile tax and delinquent business privilege/mercantile tax in the Borough of East Washington.

RESOLVED, that Kratzenberg & Associates, Inc. d/b/a **Keystone Collections Group** is hereby appointed Tax Collector for occupational privilege tax now known as local services tax and delinquent local services tax in the City of Washington and the Borough of East Washington.

RESOLVED, that Kratzenberg & Associates, Inc. d/b/a **Keystone Collections Group** is hereby appointed Deputy Tax Collector for current real estate taxes in the City of Washington. *(Dawn Petrosky is the duly elected real estate tax collector for the Borough of East Washington through December 31, 2025.)*

Motion _____ Second _____

F. Election of Board Treasurer

The Board recommends approval of the following:

- 1. That the Board elect _____ to serve as school district Treasurer From July 1, 2023 to June 30, 2024. *(The Board of School Directors shall annually, during the month of May, elect a treasurer to serve for one year beginning the first day in July following such election.)*

Motion _____ Second _____

XIII. Ratification and Payment of Bills – Treasurer

Motion to approve ratification and payment of bills as presented. *(Uploaded on OneDrive)*

Motion _____ Second _____

XIV. Unfinished Business

XV. New Business

XVI. Solicitor’s Report

XVII. Special Representative Reports

- A. Western Area Career & Technology Center – Mrs. Tara Sparks-Gatling
- B. PSBA Representative and Legislative Chairman – Mrs. Pleta
- C. Parking Authority – Mr. Mancini and Mrs. Pleta
- D. Citywide Development Corporation (CDC) – Mr. Mancini
- E. Updates from Activities, Education and Policy Committee Representatives

XVIII. Information

A. June Board Meeting

Worksession Meeting – Monday, June 5, 2023 at 6:30 pm in the high school cafeteria
Regular Voting Meeting – No Meeting Scheduled

XIX. Adjournment

XX. Executive Session